



RESIDENTIAL COUNSELLOR AIDE

FULL TIME FLEX CONTRACTS – May 1, 2023 - August 30, 2023

There is no set schedule for this position. The successful candidate will be required to have availability for a combination of days, evenings, as well as every second weekend.

The incumbent will be provided a monthly schedule, 30 days in advance. It is important that the incumbent is willing and comfortable to work in all DS locations.

Carebridge Community Support is seeking Residential Counsellor Aides in the Smiths Falls and Almonte areas in Developmental Services. Carebridge is one of the largest employers in Lanark County and we are looking for talented, caring, and skilled people to join our diverse team. As a Residential Counsellor Aide (RCA) you are an advocate for the individuals you support and are responsible for helping develop and implement Person Centered Plans in accordance with individual needs. You will play a key part in assisting individuals achieve their potential with their daily activities and by providing much needed care.

SUMMARY OF JOB DUTIES:

- Establishing a good rapport and communicating effectively with all individuals, staff, families, and friends, acting as an advocate for each person supported,
- Planning and assisting in facilitating leisure and recreational activities for all individuals,
- Facilitating job placements as required,
- Performing regularly scheduled cleaning duties, ensuring that high health standards are maintained,
- Planning and carrying out activities of interest for each individual, according to their goals,
- Providing support as needed in feeding, dressing, personal hygiene, lifting and transferring and bathing routines,
- Being aware of and up to date on medical issues, needed supports and their precautions,
- Managing emergency situations as they arise,
- Documenting daily, on company databases, counting and recording of PRN's and Petty Cash,
- Performing medication administration and documentation,

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- Providing transportation to and from medical appointments, recreational activities and visits with family and friends,
- Being familiar with and providing support through Behaviour Support Plans,
- Recording significant events which occur during a shift and maintain all necessary records,
- Functioning as a member of the team that supports the aims of the Agency while also working with other agencies as required.

EDUCATION, SKILLS AND ABILITIES:

- Two Year College Diploma (PSW, DSW, S.S.G.D., SSW or, Mental Health Worker), related post-secondary training or equivalent field related experience is preferred,
- Strong communication skills (listening, verbal & written),
- Strong team player who excels at building trusting relationships,
- Thorough knowledge of mental health and/or developmental services,
- Understanding of the application of behavioural management,
- Knowledge of community resources,
- Ability to maintain a high level of ethical standards and confidentiality,
- Computer proficiency in Microsoft Office Suite (Word, Outlook),
- Ability to be flexible and work independently.

MANDATORY REQUIREMENTS:

- A Criminal Record Check for the Vulnerable Sector within the last 6 months is required.
- Ability to perform two-man lifts with another employee,
- Must have a valid Ontario driver's license.

INTERESTED IN APPLYING FOR A POSITION AT CAREBRIDGE?

Please email resume to careers@carebridge.ca Fax: 613-256-1185

Carebridge provides full-time and part-time permanent employees with a competitive benefits package and employment perks like vacation, paid sick and personal time, training and development.

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carebridge.ca T: (613) 256-1031 | F: (613) 256-1185 | 67 Industrial Drive, P.O. Box 610, Almonte, ON K0A 1A0



Carebridge is an equal opportunity employer prizing diversity and inclusion. We are committed to treating all employees and applicants for employment with respect and dignity. If you require assistance and/or an accommodation due to a disability during the application or the recruiting process, we can assist. We thank all applicants, but only those selected for an interview will be contacted

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